

## **COPE Minutes (Combined COPE and IPAC meeting)**

September 1, 2017

COPE Members present: Susan Whiteland, Kimberley Davis, Kellie Buford, Heloisa Cursi Campos, Zelda McMurtry, Tonja Fillippino, Ryan Kelly, Audrey Bowser, Lisa Rice, Julie Milligan, Alicia Shaw, Rob Williams, Ruth Owens, Minghui Gae, Joe Nichols (proxied by Rob Williams)

IPAC members present: Susan Whiteland, Kimberley Davis, Kellie Buford, Irina Khramtsoia, Minighui Gae, Audrey Bowser, Sandra Hawkins

Others Present: Joanna Grymes (ex-officio member of COPE), Mary Jane Bradley (Dean, COEBS), Lance Bryant (Assistant Dean, COEBS), Ron Towery (TE observing)

Meeting was called to order at 10:00 am by Joanna Grymes

Meeting was turned over to Rob Williams, 2016-2017 COPE Chair.

Election of 2017-2018 Chair, Co-Chair and Reporter

Rob Williams continues as Chair

Lisa Rice nominated for Co-Chair

Alicia Shaw nominated for Reporter

Motion by Susan Whiteland

Seconded by Ruth Owens

Motion passed by all

Meeting was turned by to Joanna Grymes to present information on upcoming CAEP visit with focus on Standard 4. Standard 4 concerns our Completer Data.

A consultant was hired to go over our data. As a result of the consultant's advice, COEBS has developed a **Teacher Applicant Process**.

- ❖ A Teacher Applicant will be defined as anyone who has taken an Introduction to Education Course.
- ❖ There will be Essential Progression checkpoints at Admission, Clinical Experience, and Internship
- ❖ There will be 5 Checkpoints in total, with a final Checkpoint for Graduation validation
- ❖ Students will be required to purchase LiveText when admitted to program
- ❖ LiveText will be used for students to complete a self-report, self-efficacy report, and other data
- ❖ COEBS is moving to a completely digital process

Handouts were provided to all those present concerning ASTATE ASSESSMENT PROCESS. The handouts describe the proposed for the assessment sequent process. Dr. Grymes went over all aspect of both documents and emphasized the importance of knowing this information for CAEP.

There was a discussion on an Exit Assessment for the Internship. It can't be called Completer Assessment. A Completer is defined as those who graduated, have obtained licensure, and are employed.

A discussion on working with partner schools to obtain the following information:

- ❖ Student testing data of teachers who are ASTATE Completers
- ❖ TESS data on completers

The problem is that not all areas/subjects are tested.

Need to show that data is feeding back into programs at ASTATE

Discussion on EPP wide assessment for technology to show that ASTATE students use technology to help students in public school learn.

The proposed assessment sequence was presented to IPAC for approval.

IPAC approved the proposal and turned over to COPE for approval.

Rob Williams asked for motions to accept the recommendation of IPAC.

Susan Whiteland made the motion to accept the proposal.

Motion was seconded by Lisa Rice.

Motion was approved by all members present.

The combined meeting of COPE and IPAC was adjourned at 11:15 am